

ChileCo Full Service Event Inquiry

Please return to:
Fax: 866-662-2837 or Email: inta@chilecocatering.com

How did you hear about us? _____

NATURE OF EVENT

Date: _____ Start Time: _____ End Time: _____

Occasion:

- Private Dinner/Luncheon Wedding Rehearsal Dinner Shower Fundraiser
 Bachelorette Party Birthday Celebration Corporate Event Grand Opening
 Just Because Wine Pairing Dinner Other

Event Location & Address: _____

Estimated Guest Count: _____

CLIENT INFORMATION

Full Name: _____

If this is an inquiry for a wedding, Fiancée's name : _____

Phone Numbers: _____

E-mail address: _____

Organization (if applicable) _____

EVENT FORMAT – please complete all that is specific to your event

EVENT TYPE:

- Cocktail Party Style (Hors d'oeuvres & Cocktails)
 Cocktail Reception & Dinner
 Cooking Class/demonstration
 Luncheon
 BBQ
 Special Destination Dinner
 Other (please specify) _____

HORS D'OEUVRES:

- Tray-Passed
 Stationary Display
 Stations
 Combination
 None

DINNER

- Seated/Plated
 Seated/Stations
 Seated/Buffer
 Family Style
 Club Plates
 None

DESSERT:

- Tray-Passed
 Plated/Served
 Stationary Display
 Family Style
 Tasting Bar
 None

COFFEE/TEA:

- Waiter Service
 Coffee Display
 Barista Service
 None

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ChileCo Catering – Culinary Artists at Work

YOUR SPECIAL EVENT

Please share with us your vision of this special event. Theme, cuisine preference, event format, etc. _____

SPECIAL DIETARY NEEDS (we will gladly accommodate for your guest's special dietary restrictions, we just need to know ahead of time)

Allergies _____

Vegetarian _____

Vegan _____

Other _____

BAR SERVICE:

We will provide the alcohol, we only request bar service (bartender, ice, mixers, garnishes, etc)
_____ Wine _____ Beer _____ Mixed Drinks/Full Bar _____ Signature Drink _____ Non-Alcoholic

ChileCo to provide the alcohol and need bar service (bartender, ice, mixers, garnishes, etc)
_____ Wine _____ Beer _____ Mixed Drinks/Full Bar _____ Signature Drink _____ Non-Alcoholic

No bar service, but we do need a bartender

No, we are taking care of everything

OTHER NEEDS We are full-service caterers & are be able to assist you with or recommend a quality partner for your special event.

Event design and decor

Venues

Rentals

Florist

Bakery/Wedding Cake

Event Coordinator

Photography

Lounge Furniture

Valet

Lighting

A-V/Sound

Music

Talent

Specialty Linens

Security

Other (please specify)

BUDGET – This is a very important piece of information since this will help us propose the most appropriate menu for your event, while being sensitive to your budget. *Just a note: we do use organic and the best quality ingredients, we may not be able to fit all budgets.*

Please specify a budget for catering services (not to include rentals, décor, etc.):

2,000 – 5,000

5,000 – 7,500

7,500 – 10,000

10,000 – 15,000

15,000 – 20,000

20,000 – 25,000

25,000 – 30,000

30,000 – 35,000

35,000 – 40,000

40,000 & more (please specify) _____